

VIRGINIA ASSOCIATION OF LOCAL TAX AUDITORS
GENERAL & BUSINESS MEETING
Friday, October 14, 2016
Center for the Arts at the Candy Factory, Manassas

General Meeting

Call to Order: June Khamis

Welcome and Pledge of Allegiance:

Doug Waldron, Commissioner of the Revenue, City of Manassas, welcomed VALTA to the City of Manassas and led meeting attendees in the pledge. Commissioner Waldron highlighted the rich history of Manassas and provided an overview of current accomplishments. The Commissioner also read a welcome letter from the Honorable Harry J. Parrish, Mayor.

June Khamis Introduced:

Teri Morris and Melissa Dales, Tax Auditors for the City of Roanoke provided a presentation on the discovery and assessment of Aircraft. Ms. Morris and Ms. Dales presented a numerous resources and strategies for discovering aircraft, and identified tools for determined the values for assessment. Resources identified include: the FAA Registry; Airnav.com; and Flightaware.com. Presentation slides will be included on the VALTA website.

Break 10:30 – 10:45

Business Meeting

June Khamis called the business meeting to order.

By motion the body dispensed with the reading of the minutes from the August 19, 2016 meeting.

Dava Kauffman offered a motion to accept the minutes from the August 19, 2016 meeting. Todd Divers seconded the motion and the motion passed by a voice vote of the members.

By motion the body dispensed with the reading of the Treasurer's report for the current meeting.

Todd Divers offered a motion to accept the Treasurer's report. The motion received the necessary second and was passed by a voice vote of the members.

Old Business:

No old business topics were presented.

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New Business:

June Khamis announced 2017 meetings:

Spring Meeting: May 12, 2017, Frederick County

Summer Meeting: August 11, 2017, Hampton

Christie Tompkins offered a motion to adjourn the business meeting. The motion was passed.

General Meeting Continued

June Khamis Introduced:

Michael S. Diener, Diener & Associates Certified Public Accountants and Staci Martineau presented strategies and techniques of understanding accounting methods and audit programs used with government contractors. Presentation slides will be included on the VALTA website.

Break 11:55 – 12:00

June Khamis Introduced:

Maria J. K. Everett, Executive Director of Virginia Freedom of Information Advisory Council presented an overview of the Advisory Council and provided details of what is required for localities to remain compliant with all requirements of the Freedom of Information Act and the newly created Freedom of Information Act Officer.

Minutes presented by:
Scott Motley, VALTA Recording Secretary
October 21, 2016