

Welcome to the Star City!

VALTA Meeting

August 18, 2023

Presented by Patrick Woods, Business License Inspector



City of Roanoke – Code Team

A Working Relationship Between City Departments

Topics

- What is the City of Roanoke's Code Team?
- Who participates in Code Team meetings?
- What is covered in Code Team meetings?
- What does the Commissioner's Office do?
- What are results of Code Team reports?



Code Team – What is it?

- Code Team is a group of city department representatives that meet monthly.
- Code Team members discuss and engage in discovery of persons or locations not in compliance with city code.
 - Such compliance issues may come from citizen complaints, fire marshal reporting or police discovery.
- Code Team assists Commissioner's office with discovery process for non-compliant businesses.



What Departments are involved in Code Team?

- Commissioner of Revenue
- City Treasurer
- Police Department
- Fire Marshal
- Code Enforcement
- City Attorney
- Commonwealth's Attorney
- Environmental Services
- Social Services
- Solid Waste



What external agencies are involved with Code Team?

- Virginia ABC
- HUD



Items addressed in Code Team meetings

- Illegal business activities
- Homeless encampments
- Hoarding
- Environmental issues
- Tax compliance
- Payment issues
- Building & zoning violations
- Illegal dumping



Commissioner's Items of Focus

- Tax Compliance
 - Meetings will help us with discovery of businesses that are operating and not filing business licenses, meals taxes, admissions taxes.
- A recent Code Team meeting yielded a visit to a local restaurant that was reported to be hosting events and charging admissions to those events.



Commissioner's Items of Focus

- Cigarette Tax Compliance
 - Enforcement of City of Roanoke cigarette tax stamps. Packs and cartons of cigarettes without the City of Roanoke tax stamps are confiscated and turned over to the Department of Finance for administrative process.
- A recent Code Team meeting resulted in a Police, Fire Marshal, and Commissioner visit to a business suspected of illegal activity. Search resulted in the discovery of hundreds of packs of untaxed cigarettes that were seized and turned over to the Department of Finance.



Questions?



Thank you!

